

## Health and Wellbeing projects and activities FUNDING APPLICATION

### 1. Applicant:

Name	BRIAN WARWICK
Organisation	MELKSHAM DISTRICT FORUM 55+
Address	2 ORCHARD GARDENS
Phone number	01225 742959
Email address	brian.warwick@mac.com

### 2. Amount of funding required from the Area Board:

£0 - £1000	
£1001 - £5000	4,260
Over £5000 (please note - our grants will not normally exceed £5000)	

### 3. Are you applying on behalf of a Parish Council?

Yes	<input type="checkbox"/>
No	<input checked="" type="checkbox"/>

### 4. If yes, please state why this project cannot be funded from the Parish Precept?

### 5. Project title?

OLDER PERSONS HEALTH & WELL-BEING PROGRAM FOR AGE FRIENDLY MELKSHAM.

### 6. Project summary: (100 words maximum)

TO PROVIDE A COMPREHENSIVE RANGE OF COMPREHENSIVE & AGE APPROPRIATE ACTIVITIES TO REDUCE THE INCIDENCE OF LONELINESS & DEPRESSION AMONG OUR OLDER COMMUNITY & PROMOTE INDIVIDUAL AND GROUP HEALTH & WELL-BEING & INTERGENERATIONAL ACTIVITY.

7. Which Area Board are you applying to?

Melksham

8. What is the Post Code of the place where your project is taking place?

SN12

9. Please tell us which themes best describe your project:

<input checked="" type="checkbox"/> Intergenerational projects	<input type="checkbox"/> Heritage, history and architecture
<input checked="" type="checkbox"/> Older People Support/Activities	<input checked="" type="checkbox"/> Inclusion, diversity and community spirit
<input checked="" type="checkbox"/> Carers Support/Activities	<input type="checkbox"/> Environment, recycling and green initiatives
<input checked="" type="checkbox"/> Promoting physical and mental wellbeing	<input checked="" type="checkbox"/> Sport, play and recreation
<input checked="" type="checkbox"/> Combating social isolation	<input checked="" type="checkbox"/> Transport
<input checked="" type="checkbox"/> Promoting cohesive/resilient communities	<input checked="" type="checkbox"/> Technology & Digital literacy
<input checked="" type="checkbox"/> Arts, crafts and culture	<input checked="" type="checkbox"/> Other <i>Consultations</i>
<input checked="" type="checkbox"/> Safer communities	

If Other (please specify)

10. About your project

Please tell us about your project (a strong application will address all of the following):  
How does your project support local needs and priorities?

THIS FORUM 55+ COMMUNITY OUTREACH AND ACTIVITY PROGRAM PROVIDES A COMPREHENSIVE RANGE THAT CAREERS FOR THE NEEDS OF OUR OLDER COMMUNITY, PROMOTING PERSONAL & GROUP HEALTH & WELL-BEING AND REDUCING THE OCCURENCE OF ISOLATION AND DEPRESSION THRU SOCIAL INTERACTION & ACTIVITIES

THIS IS AN ONGOING MULTI-FACETED PROGRAM SPECIFICALLY DESIGNED TO PROVIDE ENTERTAINMENT, PHYSICAL ACTIVITY AND SAFEGUARDING EDUCATION IN ADDITION TO MAKING OUR TOWN AWARE OF THE BENEFITS OF BEING AN 'AGE FRIENDLY TOWN'

How many older people/carers do you expect to benefit from your project?

BASED UPON CURRENT RECORDS AND TRENDS WE EXPECT TO IMPACT POSITIVELY UPON THE LIVES OF BETWEEN 500 TO 600 OLDER PEOPLE PLUS THEIR FAMILIES & FRIENDS

How will you encourage volunteering and community involvement?

EVERY EVENT <sup>(A)</sup> ATTRACTS VOLUNTEERS AND THE NUMBER IS GROWING WITH ABOUT 20 PERMANENT INDIVIDUALS PLUS A FURTHER 20 OR SO AD HOC VOLUNTEERS EVENT SPECIFIC.

How will you ensure your project is accessible to everyone (for example: people living with a disability or on low incomes, or vulnerable, or socially isolated etc.)?

THE EVENTS <sup>(A)</sup> WITHIN THIS WIDERANGING PROGRAM ARE ALWAYS HELD IN VENUES WHERE PROFESSIONAL EVENT HOSTS ARE EMPLOYED AND ENSURE TOTAL ACCESSABILITY. THERE ARE NO CHARGES BUT STAKEHOLDERS ARE FREE TO DONATE. TRANSPORT IS AVAILABLE TO & FROM VENUES.

How will you work with other community partners?

WE WORK CLOSELY WITH AGE UK, SW FORUM FOR OLDER PEOPLE, SOCIAL & SHELTERED HOUSING PROVIDERS AND 48 LOCAL HOBBY & SPORTS GROUPS IN OUR AREA.

AT OUR LAST COMMUNITY DAY EVENT OUR INDEPENDENT FACILITATORS LOGGED 610 VISITORS AND 52 LOCAL GROUP STALL HOLDERS IN ADDITION TO POLICE, FIRE, COUNCIL, TOWN PLANNING AND SOCIAL HOUSING EXHIBITORS AND A COMMUNITY EDUCATOR.

#### 11. Safeguarding

Please tell us about how you will protect and safeguard vulnerable people in your project (You must address all of the following):

- Please provide evidence of your commitment to safeguarding and promoting the welfare of older/vulnerable people and their carers.
- How do you make sure staff and volunteers understand their safeguarding responsibilities?
- Who in your organisation is ultimately responsible for safeguarding?

FORUM 55+ HAS OVER 5 YEARS EXPERIENCE IN SAFEGUARDING OUR STAKEHOLDERS. WE WORK CLOSELY WITH PROFESSIONAL & PERSONAL CARERS AT EACH EVENT. ALL STAFF & VOLUNTEERS ARE FULLY BRIEFED PRIOR TO EACH EVENT & WE DEBRIEF TO ENSURE ON GOING IMPROVEMENT. THE CHAIR OF FORUM 55+ IS ULTIMATELY RESPONSIBLE FOR SAFEGUARDING

#### 12. Monitoring your project.

How will you know if your project has been successful? \*required field

WE EMPLOY THE SERVICES OF QUALIFIED FACILITATORS FOR MAJOR EVENTS, WE TRACK ATTENDANCE NUMBERS & PROVIDE FEED BACK ON OUR WEBSITE AND AT MEETINGS. WE CLOSELY MONITOR THE HEALTH & WELLBEING STATISTICS OF OUR COMMUNITY AND CRAFT OUR PROGRAMS TO MEET CHANGING NEEDS.

13. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

SINCE THIS IS AN ONGOING PROGRAM OF EVENTS TO ENSURE MELKSHAM'S AGE FRIENDLY NATIONAL & UN RECOGNIZED STATUS WE APPLY FOR GRANTS & DONATIONS FROM A VARIETY OF SOURCES

14. If this application forms part of a larger project (eg a community navigation project), please state what this project is and approximately how much the overall project will cost?

YES, OUR PROGRAM IS PART OF THE MELKSHAM INITIATIVE TO BECOME NATIONALLY AND UN RECOGNIZED AS AN 'AGE FRIENDLY TOWN'

15. Finance:

15a. Your Organisation's Finance:

Your latest accounts:

Month  Year

Total Income:

£ 6632.78

Total Expenditure:

£ 7083.22

Surplus/Deficit for the year:

£ 1962.42 bal c/f.

Free reserves currently held:

(money not committed to other projects/operating costs)

£ 1202.00

Why can't you fund this project from your reserves:

THERE IS INSUFFICIENT FUNDS TO SUPPORT OUR COMPREHENSIVE PROGRAM EXPENDITURE.

15b. Project Finance:

Total Project cost ~~£ 12,000~~ 7,260

Total required from Area Board  (Received MTC grant of £3000)

Expenditure £7260 Income 7260\* £

Tick if income confirmed

\* (NOT INCLUDING EVENT DAY(S) DONATIONS)

NB. If your organisation  
reclaims VAT you should  
exclude VAT from the  
expenditure  
(Planned project costs  
help)

(Planned Income help)

AREA BOARD	4260	ADMIN	1500	
MTC*1	3000	PUBLICITY	2400	*1 RECEIVED FROM MTC.
CONTINGENCY*2	1202	VENUE	2000	*2 BACKED BY RESERVES
		DISTRIBUTION	400	
		FACILITATORS	360	
		GRAPHICS	600	
REFRESHMENTS	1000	REFRESHMENTS	1000	DONATED BY LOCAL BUSINESSES
Total	9462	Total	8260	

16. Have you or do you intend to apply for a grant for this project from another area board within this financial year? \*required field  
financial year? \*required field

Yes

No

17. Please list which area boards you are intending to apply, including this one (You can apply to a maximum of 3 Area Boards for the same project in a financial year) \*required field, if Yes to Q11.

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18. DECLARATION

**Supporting information - Please confirm that the following documents will be available to inspect upon request (You DO NOT need to send these documents to us):**

**Quotes:**

I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Project/Business Plan:**

For projects over £50,000: I will make available on request a **project or business plan** (including estimates) for projects where the **total project cost** (as declared in the financial section above) exceeds £50,000 (tick only when total project cost exceeds £50,000).

**Accounts:**

I will make available on request the organisation's **latest accounts**

**Constitution:**

I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

I will make available on request evidence of ownership of buildings/land

I will make available on request the relevant planning permission for the project.

I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

**And finally...**

I confirm that the information on this form is correct, any award received will be spent on the activities specified.

Brian Warwick  
Chair, Melksham & District Forum 55+

\*A

MELKSHAM & DISTRICT FORUM 55+

PROGRAM OF EVENTS : AGE FRIENDLY TOWN 11/17 - 4/18

1. FILM CLUB 20/11
2. ACTIVITY CLUB 6/11  
WITH SPECIAL NEEDS CHOIR
3. AGE FRIENDLY FORUM 20/11
4. HEALTH & WELLBEING FORUM WITH CARERS 4/12
5. CHRISTMAS PARTY 18/12
6. HEALTH & WELLBEING FORUM ON FALLS AND BALANCE 8/1
7. CYBER CRIMES FORUM STAYING SAFE 15/11
8. FILM CLUB 15/1
9. H&W-B ACTIVITIES 5/2
10. FILM CLUB 19/2
11. END OF LIFE FORUM WITH RVH PRESENTER 19/2
12. AGE FRIENDLY CELEBRATION 3/3 OF OLDER PEOPLES LIFE
13. LIFESTORIES CAPTURE PROJECT 12/3
14. FILM CLUB 19/3
15. IT Training ongoing